



REQUEST FOR QUOTATION

REQUEST DATE:	10/01/2020		
DEPARTMENT:	Technical		
RFQ number	RFQ 19-20/22		
CLOSING DATE:	17/01/2020at 15:30h		
COMPULSORY REQUIREMENTS	<ol style="list-style-type: none"> 1. PROOF OF CSD REGISTRATION 2. TAX COMPLIANCE STATUS PIN 		
Other requirements	BBBEE certificate		
COMPULSORY BRIEFING SESSION:	N/A		
RFQ ENQUIRIES:	SCM OFFICE 058 913 8300		
SUBMISSION OF QUTES:	<p>Complete Quotations can be delivered using any of the methods mentioned on or before the closing date and time to any of the following addresses:</p> <p>Physical address (1) : c/o Kuhn & Prinsloo street, Vrede, 9835 at supply chain office</p> <p>Physical address (2) : 41 Piet Retief street, Warden, 9890 at cashier office</p> <p>Physical address (3) : 48 Voortrekker street, Memel,2970 at cashier office</p> <p>Postal address: Private bag x 5, Vrede, 9835 mfkng.dp@gmail.com, baratangnelly@yahoo.com, pontshotraceym@gmail.com</p>		
DESCRIPTION OF GOODS/SERVICES:	SUPPLY AND DELIVERY OF THE FOLLOWING ITEMS		
	Item	Description	Quantity
	Office chair	Medium back chair, swivel and tilt mechanism, nylon base, black epoxy arms (Fabric:contract)	26
	Office chair	Highback Operator Chair - Clutch Mechanism - Nylon Base - Flamingo Arms (Fabric:contract)	27
Office table with fitted drawers	Melamine desk 1500x750	6	

CONDITIONS

- Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) together with all its regulations and the Supply Chain Management Policy of the municipality
- It is the company's responsibility to submit a valid BBBEE certificate, failure to do so will result in the company receiving 0 points for preferential points
- All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder
- To participate in the municipality's quotation process for the procurement of goods and/or services, vendors MUST be registered and compliant on the central supplier database (CSD).
- Prices quoted must include delivery charges and goods must be delivered to the address indicated on the FRQ page.
- The municipality reserves the right to increase or reduce the quantity
- It is the bidder's responsibility to ensure that the quote reaches the municipality in time. Late quotations will not be accepted



Mrs NF Malatjie

Municipal Manager