

## **REQUEST FOR QUOTATION**

REQUEST DATE:	13/06/2019	
DEPARTMENT:	Corporate services	
RFQ number	RFQ 18-19/23	
CLOSING DATE:	19/06/2019 at 15:00h	
COMPULSORY REQUIREMENTS	TAX CLEARANCE CERTIFICATE     MBD 4 (DECLARATION OF INTEREST)     PROOF OF CSD REGISTRATION     No emailed or faxed documents will be accepted	
Other requirements	BBBEE certificate	
BRIEFING SESSION:	N/A	
RFQ ENQUIRIES:	SCM OFFICE 058 913 8300	
SUBMISSION OF QOUTES:	Complete Quotations must be hand delivered or posted on or before the closing date and time by using any of the following addresses:  Physical address (1): c/o Kuhn &Prinsloo street, Vrede,9835 at supply chain office  Physical address (2): 41 Piet retief street warden 9890 at cashier office  Physical address (3): 48 Voortrekker street memel 2970 at cashier office  Postal address: Private bag X5 vrede 9835	
DESCRIPTION OF GOODS/SERVICES:	Description	Quantity
	Internet upgrade for 3 towns	5 offices

## CONDITIONS

- Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the municipality's Supply Chain Management Policies and Procedures
- It is the company's responsibility to submit a valid BBBEE certificate, failure to do so will result in the company receiving 0 points for preferential points
- The MBD 4 *must* be completed and submitted with the quotation. If the forms are incomplete or not attached the quotation will be disqualified
- All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder
- To participate in the municipality's quotation process for the procurement of goods and/or services, vendors MUST be registered and compliant on the central supplier database (CSD).
- Prices quoted must include delivery charges and goods must be delivered to the address indicated on the RFQ page.
- The municipality reserves the right to increase or reduce the quantity.
- It is the bidder's responsibility to ensure that the quote reaches the municipality in time. Late quotations will not be accepted

Mrs Nomvula F Malatjie

**Municipal Manager**