



MANAGER COMMUNITY SERVICES

Applications are invited from suitably qualified individuals to apply for the following position

Post: Manager Community Services
Salary: L3/T14

Requirements

Bachelors' Degree or Post Graduate Degree in Public Administration; Social Sciences; Economic and Management Science or equivalent qualification.

Experience

Minimum 3 yrs of experience in a variety of senior management positions or demonstrate competence in a similar environment. Experience in a local authority environment, excellent interpersonal skills and managerial skills, ability to make high-level business presentations, strategic focus and the ability to review concepts holistically

Key performance areas

- Accountable for the provision of high-level strategic leadership in the delivery of the strategic imperative/objective within this area of responsibility.
- Leading, directing and managing staff within the directorate so as to meet the strategic objective of the IDP;
- Overseeing the provision of social services ranging from library and education, traffic and law enforcement, parks & cemeteries and environmental management.
- Taking overall responsibility for the management of the functional areas so that all Council policies and procedures are adhered to.

Duration: Permanent

Please note

- Fraudulent qualifications, information or documents will disqualify any applicant
- Canvassing is prohibited and will disqualify any applicant
- Faxes and e-mail are not acceptable

Application with comprehensive CV's and certified copies of qualifications should be forwarded to:

Municipal Manager
Phumelela Local Municipality
Private Bag X5
Vrede, 9835

OR handed in at the office No. 52 Kuhn Street, Vrede

Closing date: 5 April 2013

Enquiries: Human Resource Officer (R T Tshabalala)
Tel: 058 913 8300

Mr. T.M. Moremi
Municipal Manager

NB: if you have not been contacted within 3 months after the closing date consider your application as unsuccessful.